

## YBCA - Board of Directors - Minutes

YBCA



### Board of Directors

Wednesday, August 21, 2024 5:30 PM - 8:00 PM (Pacific time)

#### Attendance

##### Members

**Present for all or a portion of the meeting:** Robin Abad Ocubillo (Co-Chair), Malia Simonds (Co-Chair), Katie Colendich, Amy Eliot, Maria Kim, Nazli Parvizi, Alan Seiffert, and Seve Ghose (Ex Officio).

**Absent:** David Chai and Corinne Sklar.

**Additional Presenters Present:** Jim Rettew (interim CEO of YBCA), Joel Lam (YBCA Finance), and Lauren Macmadu (YBCA Head of External Relations).

#### I. Welcome

Robin welcomed the members of the Board of Directors (the "**Board**") of the Yerba Buena Center for the Arts ("**YBCA**") and guests and called the meeting to order at 5:30 p.m. The meeting was held at YBCA in San Francisco, California. All directors could hear and be heard. Robin and Malia served as Co-Chairs of the meeting and Katie served as Secretary of the meeting.

#### II. Executive Committee Updates

Malia led a presentation of updates from the Executive Committee.

Katie and Joel presented updates from the Audit Committee, including the progress of the annual audit and engagement of Doran & Associates as independent auditors.

Malia presented updates from the CEO Search Committee, including an update on the timeline and candidate pipeline progress.

Malia presented updates from the Finance Committee, including an update on the draft budget

which Jim and Joel have put together and which will be reviewed by the Board. Robin presented updates from the Governance Committee, including the search for new Board candidates.

Malia and Amy presented updates from the Strategic Planning Committee, including updates on the work underway with Michael Kaiser and his team on the strategic planning process.

### **III. Interim CEO's Updates**

Jim presented updates on his current priorities and progress on key objectives, which included the following:

- The YBCA has signed a contract with SOMA Pilipinas.
- The search for a Chief Development Officer is underway with currently 64 applications under review with screening interviews underway from those applicants.
- Jim reported on progress of compliance with the YBGC lease requirement, including today's public Board meeting, a notice of which was publicly posted and that minutes of the public Board meetings will be publicly posted.
- Jim reported on progress of filling in gaps in theatre programming and getting the Marketing team involved in the theatre scheduling to try to identify additional booking opportunities.
- Jim reported on capital upgrades and building maintenance, including new boilers.

Jim concluded his presentation with his vision for the year end. The Board asked questions, and discussion ensued.

### **IV. Program Highlights**

Lauren presented a report on programming, including the success of the Nick Dong exhibit, at which the attendance at the exhibit exceeded expectations and the attendee experience has been positive.

Next, Lauren presented the current and upcoming exhibition calendar, which includes:

- *Art, Action, Change* (August-September 2024). YBCA's Creative Corps Initiative.
- Exhibits by the artists Nicky Nodjoumi and Nahid Hagigat from October-February.
- Discussed opportunities for additional programming around the exhibits such as talkbacks and conversations.

Questions were asked and discussion ensued. Chris Treggiari discussed the FY25 programming calendar.

### **V. Public Comment**

The Board opened the meeting to public comment and reminded the public of the public comment period rules and expectations:

- The public comment period will last 20 minutes and speakers will be called in the order in which they signed up.
- During the public comment period, the public may address the Board on any item relating to the operations of, or services provided by, the YBCA.
- This is an opportunity for public comment and not a Q&A.
- Speakers may address the Board once for up to two minutes. Time limits shall be applied uniformly.
- The Board asks and appreciates that attendees show respect and consideration for others at the meeting.

Members of the Staff and public in attendance provided comments to the Board.

## **VI. Closing Remarks**

The Board concluded the public comment period by thanking everyone for attending today and for their continued support of the YBCA.

All members of the public and the YBCA staff left the meeting, except for Jim Rettew, Joel Lam, and Lauren Macmadu of the YBCA. Katie Colendich left the meeting.

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